**2017年度检查申报材料**

资产评估机构名称:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (机构盖章)

填报日期:\_\_\_\_\_年\_\_\_月\_\_\_日

附件1

**资产评估师一览表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 资产评估机构名称： | | | |  |  |  | |  | | 资产评估机构代码： | | | | | |  | | |
| 序号 | 姓名 | 性别 | 职业资格证书登记编号 | | 身份证号码 | | 是否在资产评估机构工作 | | 是否  完成继续教育 | | 是否  足额缴纳会费 | | 是否受行政、刑事  处罚 | | 是否合伙人或者股东 | | 出资/认缴金额 | 是否由机构缴纳社保 | | 备注 |
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| 填报单位盖章： | | |  | |  |  | |  | |  | | 填表时间： | | | |  | | |  |  |
| 说明：本表由资产评估机构填写。 | | | | | |  | |  | |  | |  | |  | |  | | |  |  |

附件2

**资产评估师年检表**

资产评估机构名称： 资产评估机构代码：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 姓名 |  | | | | 性别 | | | |  | | | | 出生日期 | | | | | | | |  | | | | | | | | （近期2寸免冠蓝底彩色照片） |
| 政治面貌 |  | | | | 民族 | | | |  | | | | 学历 | | | |  | | | | 专业 | | | | |  | | |
| 职称类型 |  | | | | 职称等级 | | | |  | | | | 职业资格证书登记编号 | | | | | | | |  | | | | | | | |
| 身份证号码 | |  | |  | |  |  |  | |  |  |  | |  | |  | |  |  |  | |  |  | |  | |  |  |
| 档案存放单位 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 联系电话 | | |  | | | | | | | | | | | | | | | 电子邮箱 | | | | | |  | | | | | |
| 本人声明（请在对应□中划√） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 具有完全民事行为能力 □是 □否  未受行政、刑事处罚 □是 □否  按时办理信息变更手续 □是 □否  按时报送诚信信息 □是 □否  按时履行《章程》义务 □是 □否  符合在资产评估机构工作条件 □是 □否 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 当年参与的  主要评估项目 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 当年接受继续教育情况或未参加培训原因 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 当年受处罚或者惩戒情况 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **本人对以上所填内容的真实性承担责任。**  签字并盖章：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 所在资产评估机构审查意见、盖章  首席合伙人（法定代表人）签字：  年 月 日 | | | | | | | | | | | | | | | 地方协会审核意见、盖章  经办人签字：  年 月 日 | | | | | | | | | | | | | | |

附件3

**资产评估机构基本情况表**

资产评估机构代码：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 资产评估机构名称 | | | |  | | | | | | | | | | | |
| 组织形式 |  | | | 合伙人（股东）总数 | |  | | | | 出资总额  （注册资本） | | | |  | |
| 首席合伙人  （法定代表人） | | | | 姓 名 | | | | | |  | | | | | |
| 资产评估师职业资格证书  登记编号 | | | | | |  | | | | | |
| 资产评估师数量（不含外省市  分支机构人员） | | | | | |  | | | | 非评股东(合伙人)姓名 | | | |  | |
| 办公场所 | |  | | | | | 成立日期及批准文号 | | | | | |  | | |
| 通讯地址 | |  | | | | | | | | | | 邮编 |  | | |
| 联 系 人 | |  | | | | 电子信箱 | | |  | | | | | | |
| 联系方式 | | 办公  电话 | | |  | | | 移动  电话 |  | | | | 传真 | |  |
| 分支机构情况 | | | | | | | | | | | | | | | |
| 名称 | | | | 所在地 | | | | | | | 资产评估师数 | | | | |
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| 受刑事处罚、行政处罚情况 | | |  | | | | | | | | | | | | |
| **我机构保证所有上报内容全部属实。如有不实，我机构愿承担由此而产生的一切责任。**  首席合伙人（法定代表人）签名：  资产评估机构盖章：  年 月 日 | | | | | | | | | | | | | | | |

附件4

**2017年度非资产评估师合伙人（股东）年检登记表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | | | 性别 | | |  | | | 出生日期 | | | | | |  | |
| 学历 |  | | | 专业 | |  | | | | | | | | 职称 | |  | | |
| 其他执业资格 | | |  | | | | | | 政治面貌 | | | | | |  | | | |
| 身份证号 | | |  | | | | | | | | | | | | | | | |
| 现任职务 | | |  | | | | | | | 出资情况 | | | 金额(万元) | | | | |  |
| 股权比例 | | | | |  |
| 最近一次参加中评协组织的“非资产评估师合伙人（股东）培训班”时间 | | | | | | | | | | | |  | | | | | | |
| 联系  方式 | 办公电话 | | | | | |  | | | | | | | | | | | |
| 移动电话 | | | | | |  | | | | | | | | | | | |
| 电子信箱 | | | | | |  | | | | | | | | | | | |
| 当年主要参与的评估相关工作 | |  | | | | | | | | | | | | | | | | |
| 当年受到  奖惩情况 | |  | | | | | | | | | | | | | | | | |
| 我保证本表所填内容及所附证明材料全部属实。  填表人：    年 月 日 | | | | | | | | | | | | | | | | | | |

附件5

**资产评估师信息变更备案表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 |  | | 评估师代码 | | |  | | |
| 所在评估机构 |  | | | | 联系电话 | |  | |
| 变 更 内 容 | | | | | | | | |
| 变更事项 | | 变更前 | | 变更后 | | | | 变更  时间 |
| (全部填写) | | (变更填写) | | | |
| 姓 名 | |  | |  | | | |  |
| 身份证号码 | |  | |  | | | |  |
| 政治面貌 | |  | |  | | | |  |
| 职称类型、等级 | |  | |  | | | |  |
| 学历、所学专业 | |  | |  | | | |  |
| 其 他 | |  | |  | | | |  |

注: 1、上交表格时需附变更事项相关的证明材料。

2、姓名、身份证变更者，需提供1寸蓝底照片一张。

资产评估师签字、盖章:

年 月 日

附表6

**资产评估机构变更事项备案表**

评估机构代码：

|  |  |  |  |  |  |  |  |
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| 项 目 | 变更前情况  （全部填写） | | | 变更后情况  （变更填写） | | | 变更时间 |
| 名 称 |  | | |  | | |  |
| 首席合伙人  (法定代表人) |  | | |  | | |  |
| 合伙人（股东） | 姓 名 | 出资（股权） | | 姓 名 | 出资（股权） | |  |
| 比例 | 金额 | 比例 | 金额 |
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|  |  |  |  |  |  |
| 办公场所 |  | | |  | | |  |
| 我机构保证本表所填内容及所附证明材料全部属实。如有不实，愿承担由此而产生的一切责任。  首席合伙人（法定代表人）签名并盖章：    （资产评估机构盖章）    年 月 日 | | | | | | | |